



## 15<sup>TH</sup> INTERNATIONAL CONGRESS OF PROTISTOLOGY

30<sup>th</sup> July – 4<sup>th</sup> August 2017, Prague, Czech Republic

Dear Sir/Madam,

on behalf of Vladimír Hampl, Ivan Čepička, co-chairmen and the Organizing Committee we are sending you some useful information regarding your participation at the 15<sup>th</sup> International Congress of Protistology (ICOP 2017) which is held since July 30 until August 4, 2017 in Orea Hotel Pyramida, Prague, Czech Republic.

### CONGRESS VENUE AND LOCATION: Orea Hotel Pyramida Praha \*\*\*\*

**ADDRESS:** Bělohorská 125/24, 169 00, Prague 6

<http://www.hotelpyramida.cz>

### HOW TO REACH the Congress Venue

#### From the Václav Havel Airport:

The distance from the Václav Havel Airport, Prague is 15 kilometres.

A taxi ride from the airport to hotel Pyramida takes approximately 15–20 minutes and costs about € 15 (CZK 300–350).

You can also travel by public transport. Go by bus No. 191 to the station 'Vypich' direction 'Na Knížecí'. Then change to tram No. 22 and go to station 'Malovanka' direction 'Nádraží Hostivař'. Hotel Pyramida will be 200 meters walking opposite the tramway route.

You will need to buy ticket for 32 CZK.

#### From the Main Railway Station:

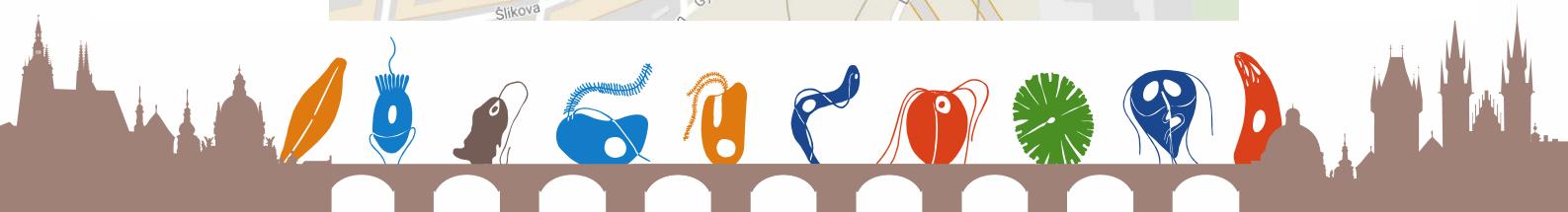
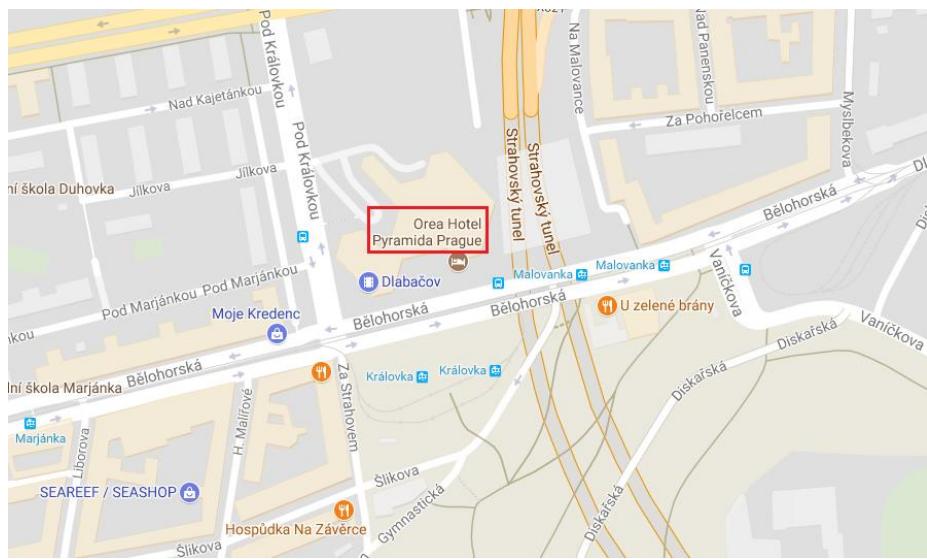
There is a metro station 'Hlavní nádraží' (line C) directly at the Prague main railway station.

Carry on just 1 station to the 'Muzeum' station (line C) where you change the line C for line A (downstairs and go to the 'Malostranská' station (direction 'Dejvická')). After getting out from the metro station go to the nearby tram station and take the tram number 22 (direction 'Bílá hora') to the station 'Malovanka' (5th stop from the Malostranská tram station).

Then follow the tramway route – hotel Pyramida is located on the right side after 200m walking tour.

You will need to buy a ticket for 32 CZK.

Tickets for metro, trams, and buses can be bought at the Tobacco shops nearby the subway stations or directly at the ticket machines located at the underground stations.





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### REGISTRATION

Kindly come to pick up your badge and materials at the Registration desk, which is located on the ground floor of Hotel Pyramida.

#### Opening hours of the Registration desk:

Sunday, July 30	14:00 - 20:00
Monday, July 31	7:30 - 19:00
Tuesday, August 1	8:00 - 18:30
Wednesday, August 2	8:30 - 18:00
Thursday, August 3	8:30 - 17:00
Friday, August 4	8:30 - 13:00

### FINAL PROGRAMME

Final programme will be provided to the participants along with other congress materials at the registration desk. The official congress language is English. Translation is not provided.

More information regarding the Congress Programme can be found here <http://www.icop2017.org/>

### INSTRUCTION FOR PRESENTERS (Oral and Poster)

Please, read carefully the Instructions for Presenters (Oral and Poster), available at the congress websites here:

<http://www.icop2017.org/instructions-for-oral-presentations/>

<http://www.icop2017.org/instructions-for-poster-presentations/>

The Speakers' Ready Room is located close to the main hall. Opening Hours for the Speakers' Ready Room are:

Sunday, July 30	15:00 – 19:30
Monday, July 31	7:30 - 19:00
Tuesday, August 1	8:00 - 18:30
Wednesday, August 2	8:30 - 18:00
Thursday, August 3	8:30 - 17:00
Friday, August 4	8:30 – 12:30

### Poster-viewing Sessions

In order to enable discussion and interaction with other participants, we request the main author or another member of the group to be at the poster board at during the scheduled poster-viewing sessions. If this is not possible, we request the authors to leave a note on the poster indicating the times when they will be present at the board.

The poster-viewing sessions will take place at the following times:

on Tuesday August 1, 2017	session A	16:20 – 18:15
on Wednesday August 2, 2017	session B	16:35 – 18:30
on Thursday August 3, 2017	session C	15:50 – 17:20

### CERTIFICATES

Certificates are to be acquired by the participants at the registration desk throughout the whole congress or in an electronic form after the congress.





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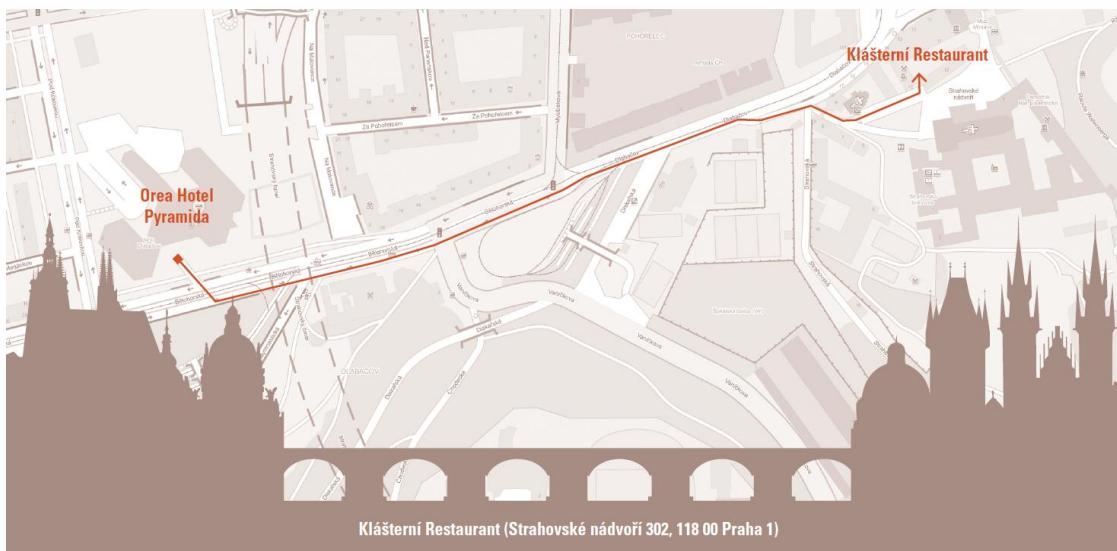
### SOCIAL EVENTS

#### Welcome Cocktail

**Date:** Sunday, July 30, 2017  
**Time:** 18:00–19:25  
**Place:** Hotel Pyramida - foyer  
**Price:** included in the registration fee

#### Congress Dinner

**Date:** Thursday, August 3, 2017  
**Time:** 18:30 – 22:00  
**Transportation:** not arranged, participants will take a walking tour to the restaurant  
**Address:** Velká Klášterní restaurace (Great Monastery Restaurant), Strahovské nádvoří 11, Prague 1 - Hradčany  
**Price:** included in the registration fee



More information about the social events can be found here: <http://www.icop2017.org/social-events/>

### COFFEE BREAK AND LUNCHES

**Refreshments** will be served during the event in the foyer of the Congress Venue.

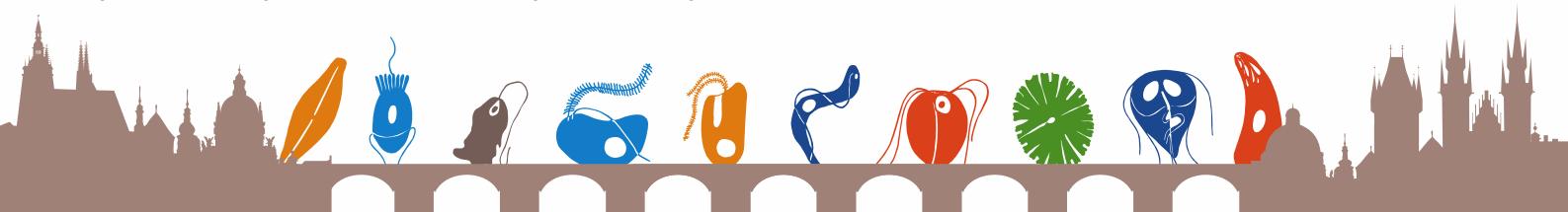
Delegates are to be provided **lunches** in the Congress Venue restaurant. Lunches are not to be provided to Accompanying persons.

It is necessary for the participants to wear the official ICOP badge in order to be allowed entrance to the refreshment spot and the restaurant.

### TAXI

When taking a taxi, make sure the taxi is equipped with a permanently installed yellow roof lamp with the TAXI sign in black letters. The registration number, company name and price list including the base rate, rate per kilometre and one-minute-waiting rate must be displayed on both front doors of the cab. These prices must correspond with the prices set on the meter in the cab. Customers are recommended to order a taxi with non-stop dispatching offices where the information on fares is available in advance.

Please use one of the recommended companies (operators speak English): **AAA Taxi** (+420 14 0 14) or **PROFI Taxi** (+420 14 0 15) or **TICK TACK Taxi** (+420 14 222)





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Boarding charge: approx. 30–40 CZK/1 drive; Journeys within the city: approx. 26–28 CZK/1 kilometre; Waiting time: approx. 4–6 CZK/1 minute

### **PUBLIC TRANSPORT**

Prague has a very efficient subway, tram, and bus transportation system. On the new Prague underground, rush hour trains run every 1 or 2 minutes, and during off-rush hours at least every 10 minutes. The most recent information on Prague's transportation system can be found on the official website: [www.dpp.cz/en](http://www.dpp.cz/en)

#### **Prague City Transport Fares**

Travelling by city transport is possible with a valid ticket only. Passengers have to obtain their tickets before boarding the vehicle or entering the Metro system. The ticket is valid only if marked in the validation appliance. We are happy to inform you that upon registration you will receive a **FREE public transport ticket** valid during the symposium dates (July 30 – August 4, 2017) for all means of public transport in Prague.

**Fares:** Standard ticket: 32 CZK (children 16 CZK) valid for 90 minutes; Short-term ticket: 24 CZK (children 12 CZK) valid for 30 minutes; One-day (24-hour) ticket: 110 CZK (children 55 CZK); 3-day (72-hour) ticket: 310 CZK (not available for children)

### **WE WOULD LIKE TO KINDLY ASK YOU TO PROCESS ALL YOUR PAYMENTS ONLINE BEFORE ARRIVING TO THE CONGRESS.**

In case you have paid a few days before the conference by bank transfer, please bring a copy of the bank transfer with you.

More information about 15th International Congress of Protistology can be found here <http://www.icop2017.org/>

We wish you a nice journey and we are looking forward to seeing you in Prague!

Sincerely Yours,

ICOP 2017 Congress Secretariat

